



WITH FUNDING FROM

AUSTRIAN
DEVELOPMENT
COOPERATION



**Project funded by
European Union**

AJPRODHO

Name of the Organization: Youth Association for Human Rights Promotion and Development
(AJPRODHO-JIJUKIRWA)

Project Ref: DCI-HUM/2014/341-315

Youth Employability in the Informal Sector Project (YEIS)

**TERMS OF REFERENCE FOR CONDUCTING A TVET MARKET SURVEY,
MAPPING AND CAPACITY ASSESSMENT OF TVET SERVICE PROVIDERS**

1. Introduction

AJPRODHO in partnership with YWCA and CARE is implementing a project with funding from the European Union, Austrian Development Agency and CARE. Known as “Youth Employability in the Informal Sector ” (YEIS)

The project is implemented in both urban districts of the country including districts of Nyarugenge, Kicukiro, and rural districts of Gakenke, Rulindo, Ngororero, Rubavu and Nyabihu. The districts of project operation were chosen based on high levels of youth unemployment and involvement in exploitative and/ or hazardous informal sector employment in the above said targeted districts. The project is expected to progressively and sustainably move youth in the informal sector to the formal sector, but also to decrease dependency on the overstretched agricultural sector.

Project Goal: To contribute to the elimination of poverty of youth (16-30 years) dependent on the informal sector in Rwanda (overall objective). Indirectly, through evidence-based advocacy for a more appropriate legal and policy framework and its efficient implementation, the project will have a positive impact on all youth currently dependent on the informal economy.

Directly, the project will improve the situation of 8,000 youth (70% women) in the informal sector by increasing their technical, Financial and entrepreneurial skills, ensuring access to information and financial and business services, facilitating them to unite in Voluntary Savings

and Loans Associations (VSLAs), cooperatives and trade unions, and enabling them to take steps towards the regularization or formalization of their activities.

The project approach to achieve the above objective includes Voluntary Saving and Loan Association Methodology (VSLA), Linkage to Microfinance Institutions, Market and TVET Access interventions, cooperatives development support and advocacy for improved legal and policy frameworks for youth in the informal sector.

2. Objectives of the study:

To identify potential sectors and sub-sectors with a high demand for employment in the labor market, within the 7 targeted districts of project operation, for Youth (70% women) living in the informal sector

3. Specific objectives:

1. **Market survey (Demand Side)** - To identify 4-5 TVET skills sectors that will ensure market relevance and increase employability of targeted TVET beneficiaries.
2. **Mapping and Capacity Assessment (Supply Side)** - To identify and select TVET service-providers that better respond to the identified TVET skills in the 7 targeted districts
 - To carry out capacity assessment of the TVET service providers in areas such as relevancy of the curriculum, experience of the trainers and existing training facilities, outreach opportunities, certification standard, and post training support, etc.

3. Profile of the Consultant

The consultancy firm / consultant should have:

- Proven experience of the TVET sector, at least 4-8 years direct experience working in the TVET sector.
- 5 Years work experience at policy level in the sector is preferable.
- Post graduate level qualification in related subjects (business administration, education, economics, development studies, or related subject)
- 5 Years' Experience in conducting quantitative and qualitative studies/ researches and data analysis in the TVET sector
- Demonstrable experience in conducting similar studies/ capacity assessments of/ for the TVET sector.
- English proficiency (written and spoken) Kinyarwanda language is a requirement

How to apply

Interested consultants/firms must submit the following documents:

- a) Cover Letter, addressed to the chairperson of AJPRODHO-JIJUKIRWA
- b) At least three references from similar assignments
- c) Technical proposal.

What methodologies are appropriate given the objective of the study?

Financial proposals based on activities/ requirements of the consultant/firm,

If the consultant/ firm intends to work in a team, he/she shall indicate the team members and attach their CVs, clearly highlighting the team leader whose minimum qualifications should be at Masters level in relevant areas, certificates of service from previous contracts carried out, copies of business registration, and certifications of compliance to RSSB certificate and RRA tax is obligatory.

Interested and qualified professionals (individuals, consulting agencies, firms or institutions) are invited to submit their applications in two separate technical proposals in three copies and one separate financial sealed envelope addressed to the Chairperson of Board of Directors of AJPRODHO and physically deliver to Head Office located in Kacyiru on KG 688 ST.

Terms of reference Can be collected at AJPRODHO office during work hours from 15th 2016 to June 25th, 2016, 8:00 – 5:00PM or Down load from the website www.ajprodhojjukirwa.org

Deadline for application is 25th July 2016 at 4.00pm local time.

For more information Contact: 0788641210 or 0788308964, or email ajprodhojjukirwa@yahoo.com

Done at Kigali 15th July 2016

**Muhigirwa Louis
Chairperson**